Social Planning and Research Exchange System

SPARXS

Social Planning and Research Exchange System

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INTRODUCTION

SPARXS is a way of working together. It's a network that will help unite Canadian organizations involved in social planning and policy in a group effort to improve the awareness and distribution of their publications.

SPARXS has been set up by the Social Planning Council of Metropolitan Toronto, with funding assistance from National Welfare Grants, Health and Welfare Canada. In future though, SPARXS will be kept alive by those organizations who believe there's a need to actively share information on current social planning and policy issues. The aim of SPARXS is to be ongoing and to work for those who participate.

This, first SPARXS Publications Catalogue contains over 200 listings of current publications that focus on social planning and policy issues. The catalogue represents the contributions of forty organizations across Canada; each sent in a maximum of eight publication titles to be included. Next year we anticipate that more organizations will wish to contribute to the catalogue and share information about their publications.

It is hoped that the 1983 catalogue will be useful and informative and welcome any suggestions for next year's edition. Your answers to the short feedback survey will help make the 1984 catalogue even better.

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Where to Send for Publications

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Children

A Commitment to Change: Children's Needs in Niagara. (A multi-perspective Approach) Niagara Children's Services Committee, September 1982/284pp./$12.00.

This paper summarizes and synthesizes two years of research work by the Niagara Children's Services Committee on children's needs in Niagara. The paper outlines the context and background of the work, its methodology, findings, analysis of findings (including recommendations) and conclusions. This paper has become a key working document in the work of the Niagara Children's Services Committee.

An Approach to Sexual Assault Among Children in a Rural Setting, a Community Program. Sexuality Research Institute of Canada, In Press.

A detailed description of the process of developing ongoing community interagency/interdependence to deal with the presence of sexual assault both within the family and the community at large. This text is geared towards small rural settings with very limited resources and helps them to develop an approach which is both functional from the community's perspective and meeting the needs of those children in need. In many texts currently available, the only method of implementing the outlined program is to move the community into a larger city, thereby giving many individuals a sense of hopelessness. This text provides new insight and new vitality for those communities wishing to deal with assault.

Child Abuse: A Handbook for Social Workers in Ontario. Ontario Association of Professional Social Workers, Toronto, April 1983/52pp./$4.50. (10% discount for orders over 10 copies).

This Handbook, funded by The Child Abuse Prevention Program of the Ontario Ministry of Community and Social Services, provides information to help social workers handle actual or possible situations of child abuse: guidelines to help recognize child abuse, reporting procedures, resources, key issues and the social worker's roles in child abuse and child abuse prevention.

Child Sexual Abuse: Descriptions of Nine Program Approaches to Treatment by Andy Wachtel and Sarah Lawton-Speert. Child Sexual Abuse Project, Working Paper Three. United Way of the Lower Mainland, September 1983/185pp./$7.00.

Nine treatment programs or service network approaches to child sexual abuse are described. The illustrations were chosen to highlight the range in scope, basic philosophy and scale of operations. To facilitate comparison, an introductory discussion emphasizes crucial questions about basic goals and assumptions that must be faced in developing an effective service.

Children in Daycare/Parents at Work. City of Toronto Task Force on Work-Related Daycare and The Workplace Daycare Resource Group, July 1983/10pp./Free.

This resource kit provides practical information on:

Women in the Ontario Labour Force and their Childcare. The Cost of Daycare. Funding of Daycare in Ontario. Benefits of Work-Related Daycare. Varieties of Work-Related Daycare. Sample "Needs Survey". Starting a Work-Related Daycare Program.

Child Sexual Abuse in the Family - A Review of Trends in the Literature by Sarah Lawton-Speert and Andy Wachtel. Child Sexual Abuse Project, Working Paper Two. United Way of the Lower Mainland, June 1982/63pp./bibliography and index/$4.50.

This paper reviews trends in the analysis of child sexual abuse from the early decades of the century to the present. The growth in the importance of incest as a problem is traced. So is the shift from a central research concern in trying to characterize the particular deviant nature of the abuser to a focus on the broader pattern of family dynamics and the "dysfunctional family". An addendum, "The Incest Taboo - Some Theories", addresses the often misinterpreted nature of this taboo.

Consequences of Teenage Motherhood, by S. Finkelman. Child in the City Report No. 16, Centre for Urban and Community Studies, University of Toronto, December 1982/50pp./$3.50.

The paper reviews the research literature on the consequences of teenage motherhood for both the mother and the infant. It examines the numerical dimensions of the problem with statistics for Ontario, and discusses both the medical and socio-economic consequences for the mother, and the developmental consequences for the child. The evidence suggests that the most significant effects for both mothers and infants are related to questions of social practice, and not to the age of the mother per se.

Day Care Affordability and Analysis of Potential Impact. Metropolitan Toronto Community Services Department, August 1982/35pp./Free.

The purpose of this report was to assess, through a sample survey, the present affordability and impact of possible day care fee increases on parents of unsubsidized children, and recommend appropriate policy.

Day Care and Nursery Schools in Metropolitan Toronto - Community Information Centre of Metropolitan Toronto, August 1983/180pp./$25.00 with revisions,/$20.00 without revisions.

This publication provides detailed descriptions of over 500 child care facilities and programs in Metropolitan Toronto. Information is arranged geographically and maps are included. The introduction includes complete definitions of the types of child care available and a list of points to check when making a selection. This guide is a valuable resource for professionals, parents and employers.

French Language Before-School, Lunch and After-Four Services for Children from Kindergarten to Grade Six in Ottawa-Carleton, Social Planning Council of Ottawa-Carleton November 1983/18pp.

This publication is a summary of a 150-page report published in French. By means of a written questionnaire to parents and key informants, as well as a survey of available services, it analyzes the need for before-school, lunch and after-four services in French to students of 6 French-language elementary schools in different parts of Ottawa-Carleton, and suggests appropriate models for service provision in each case.

Information Kit on Child Sexual Abuse. Child Sexual Abuse Project. United Way of the Lower Mainland, February 1982/second edition/$4.00.

This kit provides the basis for a personal information file for professionals or others interested in child sexual abuse issues. Articles, pamphlets, clippings and excerpts were selected on the basis of written clarity, careful documentation and a general orientation towards victim advocacy. The contents of the kit include background articles, treatment descriptions, practice guidelines and selected articles addressing social work and medical issues.

Les services parascolaires en francais pour les enfants de la maternelle à la sixième année dans Ottawa-Carleton. Conseil de Planification sociale d'Ottawa-Carleton, novembre 1983/150pp./prix à être fixé.

Au moyen d'un questionnaire écrit distribue aux parents et à des informateurs-clés, ainsi que d'un recensement des services existants, cette étude analyse le besoin en services parascolaires en francais des enfants appartenant à six écoles élémentaires francaises situées dans différentes parties d'Ottawa-Carleton. Différents modèles de services, adaptés à chacum des milieux, sont ensuite proposés.

Mental Health Services for Children in Niagara. (Background Paper No.2) Niagara Children's Services Committee, June 1981/72pp./$5.00.

This is a research paper which describes the needs and characteristics of children who are involved with mental health services in Niagara. Service system issues are also outlined and analyzed. Interviews with service providers were the primary source of data for this project.

Mentally Handicapped Children in Niagara. Niagara Children's Services Committee, (see "The Handicapped" for description).

Native Children and The Child Welfare System - Canadian Council on Social Development, 1983/196pp./$9.95 plus 10% for postage and handling.

This book is the culmination of a two-year research and advocacy project. It presents updated statistics on the number of children in Canada living in the care of child welfare authorities and explains why such a disproportionately large number are Native-Indian, Métis and Inuit. The book discusses the implications of this phenomena for Native children, families, communities and culture and discusses a variety of changes which may reduce the number of Native children who need to be taken into care.

Perspectives on Work-Related Day Care, by M. Friendly and L. Johnson. Child in the City Report No. 11, Centre for Urban and Community Studies, University of Toronto, May 1981/ 28pp./$2.00.

The authors outline alternative models through which work-related day care services may be provided, and discuss the special role of organized labour in expanding opportunities for the provision of day care at the work-place. The advantages for both employers and parents, and the central issues involved in organizing these services, are summarized.

Preventive Intervention for the Health and Well-being of Urban Children, by H. Andrews. Child in the City Report No. 17. Centre for Urban and Community Studies, University of Toronto, December 1982/72pp./$4.00.

The intervention strategy is based on an expanded socio-ecological model for establishing casual factors for producing negative health and welfare-associated outcomes for children. In addition, recent patterns of social support in urban areas are used to suggest a means by which the research strategy may be translated into social practice.

Responsible Day Care: The Coming of Age of an Essential Community Service by Bruce R. Levens and Jennifer Cleathero. United Way of the Lower Mainland, January 1981/22pp./ $2.50.

A review of the provincial administration of child day care and an analysis of funding, licensing and training policies in B.C. The study argues that day care quality is compromised by lack of coordination among government departments and blurred responsibility. It advocates an integrated policy.

Services for Children with Special Needs 1982. Niagara Children's Services Committee, August 1982/156pp./$3.00.

This 1982 directory lists all the major services within the Regional Municipality of Niagara which serve children with special needs. Child Welfare, Corrections, Day Nursery, Education, Befriending, Mental Health and Health and Handicapped Children's services are listed as are services for Mentally Handicapped children, group homes, planning organizations and recreational services. (An updated directory will be published in the fall of 1984).

The Before and After School Care Study. Burlington Social Planning Council, September 1983/Resource Manual $4.50/Program Guide $2.00.

How to develop a Before and After School program in your community.

The Consumer Experience. Niagara Children's Services Committee. (see "The Handicapped" for description).

Tomorrow's Child. A Response to the Provincial Government Consultation Paper on Omnibus Legislation. Ontario Social Development Council, 1983/14pp./$4.00.

This report outlines the responses from a wide variety of Ontarians to the Ministry of Community and Social Services Children's Act Consultation Paper. The publication examines each significant policy component and concludes with a series of policy recommendations. Available in French.

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Community Development

A Preliminary Review of Social Indicators. (Background Paper No. 6) Niagara Children's Services Committee, April 1982/31pp./$3.00.

This paper applies a method of ranking the twelve municipalities in Niagara across fourteen social indicators which relate to child and family health/welfare. It isolates key indicators which can help to focus attention on municipalities "at risk". The implications of this for primary prevention is outlined.

Community Involvement in Oil and Gas Development for Newfoundland and Labrador: Public Hearings and Energy Development. Community Services Council of Newfoundland and Labrador, January 1983/340+pp./(for copies write to Secretary of State, St. John's, Newfoundland).

This report is comprised of four volumes pertaining to energy development and the public hearing process: Directory of People and Organizations, Bibliography, Community Approaches to the Public Hearing Process, and Report and Recommendations. These volumes were prepared with the primary objective of providing community groups concerned with social impacts from energy development a basis by which they can become prepared to make representations at public hearings relating to energy development.

Glengarry Court Women's Study: A Needs Assessment of Low-Income Women in a Public Housing Complex. University of Windsor in co-ordination with the United Way of Windsor-Essex County, August 1983/188pp.

What are the special needs of low-income women in a public housing complex? What are their characteristics, their aspirations? What level of awareness do they have with regard to the existing community facilities and services available to them? How do they cope with their problems and how do they feel being head of their families? These are answered in the Glengarry Court Women's Study.

Helping You Helps Me. Canadian Council On Social Development, 1983/80pp./Free.

> Helping You Helps Me, is a practical guide to starting and maintaining a self-help group. Leadership, membership, recruitment, fundraising, problem-solving and decision-making are among the more than twenty topics covered.

Neighbourhoods Under Stress. Social Planning Council of Metropolitan Toronto, May 1983/ 120pp./$9.00.

> This report by The Joint Task Force on Neighbourhood Support Services, documents the funding crisis faced by many neighbourhood support programs. Public policy does not recognize the essential contribution of these programs to community life in Metropolitan Toronto and towns and cities across the province. An absence of guaranteed core funding will jeopardize the continuing existence of many neighbourhood support programs. The report outlines a proposed public core funding model for programs in communities across Canada.

Quality of Life and Its Impact on The Family's Ability to Function. Social Planning Division, Region of Niagara Social Services Dept. (see "Family Life" for description)

Training in Information and Referral. Community Information Centre of Metropolitan Toronto, April 1981/94pp./$15.00.

> This manual is a guide for trainers providing training and development in the skills and knowledge of the information and referral process. The areas covered include the information and referral process, an overview of the human service system, communication skills, and sources of information. Includes instructions for trainers, participant handouts, and background reading material. Can also be used as a self-study tool.

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Corrections

Peel Regional Police Long-Term Planning Guide. Region of Peel, Planning Department and Peel Regional Police Force, November 1982/44pp./$7.00.

This report sets out a scenario for the future provision of police services to meet the needs of a rapidly growing urban region. The report concludes that "based on forecast population and economic growth and the resulting Calls for Service, there will be a need for the expansion of police services through the provision of new police divisional buildings over the short-term to 1985-1986, the medium-term to the mid-1990's and the long-term beyond 2001."

Young People in Conflict With the Law. (Background Paper) Niagara Children's Services Committee, May 1981/65pp./$5.00.

This is a research paper which outlines the needs and characteristics of young offenders in Niagara. It also identifies system issues related to how the correctional system responds to young people. The primary source of data was interviews with service providers.

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Directories

A Directory of Groups and Resources for Women. YWCA of Metropolitan Toronto, 1983 22pp./$2.00 plus $1.00 postage each.

A listing of women's organizations, groups and services in the Metropolitan Toronto area. Each listing contains a description of the group's programs and services, telephone number, address and contact person.

Community Services Etobicoke -- directory, Etobicoke Social Development Council, 1983/ 120pp./ $7.50 for non-members, $6.50 for members.

A directory of organizations and agencies from the public and voluntary sector that serve Etobicoke, with descriptions of programs and activities. Categories include: senior citizens, disabled, health, education, special education, housing, employment, community development, churches, recreation and culture, media, service organizations, and politics/local government.

Directory of Canadian Human Services 1982-83. Canadian Council on Social Development January 1983/760pp./$35.00 plus $2.50 for postage and handling. (Ontario residents 7% provincial sales tax.)

The most complete list of human services available in Canada, containing 22,000 listings on more than 14,000 organizations, geographically divided for ease of use, the Directory provides an invaluable source of reference for everyone involved in the delivery of social services.

Directory of Community Services in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto, 1983/246pp./$30.00.

The 1983 'Blue Book' lists over 700 organizations and government departments in Metropolitan Toronto providing services for

(cont'd)

families, children, youth, the elderly, handicapped persons, immigrants and offenders. The emergency services section is a quick guide to organizations providing emergency services in situations that require immediate intervention.

Human Services Directory, Saint John Human Development Council, October 1983/70pp./ $6.00 including postage.

This directory contains descriptions of human services provided by government, private and non-profit groups in the City of Saint John, N.B. An extensive subject index precedes descriptions. Two hundred services are included, with addresses and telephone numbers.

Interpreters and Services Resource Directory 1983. New Canadian Services, Social Planning Council of Kingston and District, November 1983/109pp./$3.00.

This is a resource directory of volunteer interpreters and of essential services in the Kingston area which are available in a wide range of languages other than English. This directory provides the community with a list of individuals who speak languages other than English and who are willing to be volunteer interpreters in emergency situations. It also indicates, where, in Kingston, one might find a particular service which already employs people who are fluent in other languages.

On Your Own: A Directory for Women 13-20. YWCA of Metropolitan Toronto, September 1982/12pp./$.50 per copy.

A directory for teenage women who have left home that contains information on hostels and legal, medical and counselling services. A valuable resource for professionals working in schools, hospitals, social service agencies, police departments or anywhere teenage women might turn for help.

Social Research Data Bank Catalogue, Social Planning Council of Oshawa-Whitby, November 1983/150pp./Not for sale, Public access, Free brochures.

The catalogue lists the information in the Social Research Data Bank (SRDB). The SRDB is a collection of studies about social issues in Oshawa and Whitby. The catalogue lists the information alphabetically by subjects. Sample of subjects: abuse, children, disabled, education, health, housing, seniors. The SRDB is at the Whitby Public Library and is open to the public. Please contact the Social Planning Council of Oshawa-Whitby at 1-416-725-4774 or Whitby Public Library 1-416-668-6531 or 668-6541 for further information.

The Community Services Council Directory 1982. Community Services Council of Newfoundland and Labrador, St. John's, Newfoundland, 1982/$4.00.

This important directory is an excellent reference source identifying the various agencies which provide services to the Newfoundland public. Listing over 340 different organizations, the Directory provides a brief description of each one. With categorical indexing, the reader can immediately identify any given agency involved with any given service.

The Province of Ontario , Its Social Services, Ontario Social Development Council, 1983/361pp./$20.00.

This 1983, 75th Anniversary edition is a comprehensive handbook to social services in Ontario. The book provides detailed information on services available as well as information on the needs and gaps for special population. This book is a useful resource for students, teachers, and those employed in voluntary public and private sectors.

Volunteer Resource Directory 1982. Community Volunteer Bureau, Social Planning Council of Kingston and District, September 1982/96pp./3 charts/$2.00.

First published in 1982 this directory lists organizations in Kingston and District and describes their volunteer programmes. Charts include "Daycare Centres/Nursery Schools Networking", "Resource Networking" and "Student Placement Network".

Where to Turn Community Directory 1982/83. Social Planning Council of Kingston and District, September 1982/170pp./$5.00.

The 1982/83 edition of this community directory lists organizations and services in the areas of arts, sports, and recreation, child and family, women, health, and many others for Kingston and district. Published bi-annually.

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Evaluation

Case Planning. The Dellcrest Resource Centre, 1981/55pp./$7.95.

Written specifically for professionals responsible for front-line casework. This manual presents a guideline for designing personal case planning systems.

Client Feedback Questionnaire and Survey Guidelines for Family Counselling Programs. The Ontario Association of Family Service Agencies with the University of Toronto Faculty of Social Work, 1983/$10.00.

One of three parts of the final report of the Manpower Development Project, funded by Health and Welfare Canada. Instruments and procedures relevant for use by agencies in obtaining feedback from clients.

Developing Self-Evaluative Information Systems: A Guide for Community Service Managers. Social Planning and Research Council of Hamilton and District, September 1979/38pp./$2.00.

This report is designed to assist managers in utilizing their client record keeping systems as an evaluative resource. It represents one effort to bridge the gap between evaluative researchers and community service practitioners. The report attempts to present the manager with a general approach to evaluating their service. Specifically, it demonstrates how client record systems can be used as evaluative tools.

Evaluation of Social Development Programs: A Manual. Social Planning and Research Council of Hamilton and District, February 1982/37pp./$2.00.

This guide presents a number of methods which can be used to evaluate social development programs. It stresses the use of goals and objectives, priorities and outcome indicators. A number of alternative approaches are presented.

Impact Evaluation. The Dellcrest Resource Centre, 1981/81pp./$10.50.

Provides managers and supervisors of human services with an approach to developing and implementing a program planning, monitoring and evaluation capability within their own program.

Impact Management. The Dellcrest Resource Centre,1982/168pp./$40.00.

Designed to answer two vital questions - "How does the human service organization increase productivity without increasing costs?" and "How does the human services professional learn to be a manager?" Impact Management offers a systematic way of using information to provide the best possible service to the client.

Impact Supervision. The Dellcrest Resource Centre, reprint 1981/115pp./$15.75.

A goal based model of staff supervision based on a unique balance between productivity and concern for people.

Management by Objectives in the Social Services: A Participatory Approach to Performance Appraisal Systems. Canadian Association of Social Workers, 1981/188pp./$10.00.

Funded by Welfare Grants of Health and Welfare Canada, this book was written after a three year project, and adds considerably to our knowledge of management by objectives in the social services. It can be very useful in setting up a participatory performance appraisal system and goes beyond this to indicate ways agency-wide planning can be implemented using the participatory approach. It should be read by all directors and administrators and by any professional who is serious about his/her own development.

Quality Assurance. The Dellcrest Resource Centre, 1982/79pp./$7.95.

A model for quality assurance which is based on the concepts of mutual respect and mutual responsibility.

Unit Costing Individual and Family Counselling Programs. The Ontario Association of Family Service Agencies with the University of Toronto Faculty of Social Work, 1983/$10.00.

One of three parts of the final report of the Manpower Development Project, funded by Health and Welfare Canada. Mechanisms and procedures for costing individual and family counselling.

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Family Life

A Profile of The Calgary Family: The 1983 Info Pac. Social Services Department - City of Calgary, 1983/83 pp./$5.00.

This publication is a statistical information package which focuses on the family in Calgary. Data for the publication has been derived from a variety of sources including the 1981 Federal Census. Outlined in the document is information concerning topics such as: Calgary's Population; Family Households; Family Formation and Stability; Health; Leisure and Recreation; Deviance; and Economics.

Building Family and Community in Latin America. Family Service Canada, December 1983/ 60pp./$5.00.

This features the procedings from an Invitational Seminar by Rev. Howard Jose Fath, Assistant Director, Centre for Family Pastorial Care for Latin America, located in Bogota, Columbia. This publication provides an in depth examination of the changing role of the family in Columbia. This Ottawa seminar was co-sponsored by Family Service Canada and the Vanier Institute on the Family. The publication is available in English, French and Spanish.

Changing Structures of Families: Adaptation or Fragmentation. Family Service Canada, December 1983/approx. 250pp./price not available.

This publication is a collection of workshops, plenary and Key note presentations delivered at the Family Service Canada First National Conference held in Winnipeg, September 1983. These practice and theoretical papers provide a cross-section of the current family focused programs and development and are an invaluable resource for practitioners, family researchers and those concerned with family policy development and program implementation.

Day Care and Nursery Schools in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto. (see "Children" for description)

Domestic Violence Project: A Comprehensive Model for Intervention into the Issue of Domestic Violence. Family Service Association of Metropolitan Toronto, July 1981/ 26 pp/$10.00.

This report provides a model description of the Domestic Violence Project at F.S.A. of Metro Toronto begun in 1978. It outlines intervention at a variety of levels: counselling, service coordination and resource development, professional training, public education and social action.

Dual Career Relationships, Independent/Dependency. Sexuality Research Institute of Canada, In Press.

This text deals with the emergence of a dual career family, difficulties surrounding the separate orientation of the primary caregiver, both within the family and within the marital relationship. Clearly identified are areas of difficulty in coping and systems of management which have worked for individuals maintaining dual careers both within the same community and over an extended geographic distance. This is a hands-on approach to dealing with the dual career family in clinical settings and to assist them as a workbook in therapeutic process.

Family Life. Social Planning Council of Niagara Falls, November 1983/$6.00.

A report on single parents in Niagara Falls will be completed in November 1983. It focuses mainly on the low income single mother and will detail problems with housing, child care, employment and health care.

Guide for Family Budgeting in Hamilton-Wentworth, 1982. Social Planning and Research Council of Hamilton & District, August 1982/100pp/$8.00.

Based on the Toronto model, the 1982 edition of the Guide contains budget requirements for families of all sizes in such areas as food, housing, utilities, homefurnishing, clothing, health/personal care, recreation, transportation, education, insurance and child care. The Guide estimates the cost of living for maintaining adequate standards specific to Hamilton-Wentworth. Nine sample budgets are included.

Guides for Family Budgeting 1983. Social Planning Council of Metropolitan Toronto, January 1983/202pp./50 tables/$15.00.

This 1983 edition which includes the budget requirements of elderly, two-parent and single parent households, details the estimated costs of an adequate standard of living as of October 1982 in Metro Toronto. The Guides contain detailed budget requirements for food, shelter, clothing, health care, transportation, recreation, home furnishings, education and child care. (16 sample budgets).

Quality of Life and Its Impact on the Family's Ability to Function, Social Planning Division, Region of Niagara Social Services Department, January 1982,/10pp/$2.00.

This paper consists of notes from a presentation to staff at the Niagara Child Development Centre as part of an in-serivce program. A conceptual model of quality of life is presented and the need for a contextual analysis of the culture within which families and individuals exhibit maladaptive behavior is argued. The paper also points to the potentially complementary roles between clinical social work and community development and social animation.

Policy Statement on Social Work Practice with Assaulted Women and Their Families. The Canadian Association of Social Workers. (see "Women" for description)

Social Development Strategy For Peel. Regional Municipality of Peel, Dept. of Social Services. (see "Social Policy" for description)

"...sometimes you feel like jumpin' in a lake". Low-income Lone Parents. Saint John Human Development Council, 1981/38pp/$4.00 incl. postage.

This report, researched in cooperation with the Provincial Dept. of Social Services, focuses primarily on lone parents living on social assistance in Saint John, N.B. Major concerns as identified by lone parents and professionals are presented under the themes "Parenting" and "Income". Issues such as employment, education and housing are explored.

Symposium on Interspousal Violence - Proceedings. The Canadian Association of Social Workers, 1982/156pp./$12.95.

This 156 page bilingual publication summarizes and attempts to capture the essence of a pioneerirg event in Canada, the first national symposium on inter-spousal violence sponsored by a professional organization. The symposium in June 1981, brought together the CASW Task Force on Inter-Spousal Violence and representatives from family agencies, transition houses, hospitals, universities, government departments and others across Canada. The symposium also included grass-root shelter workers, crisis intervention workers and other volunteers, politicians, and policy makers as well as other concerned citizens. Together they considered the nature and extent of the problem of family violence and most particularly wife battering in Canada. Ideas were considered to guide the profession of social work in the development of concepts, precepts and improved knowledge leading to better strategies and skills for addressing the pervasive problem in this country.

TAB Guides for Group Leaders. YWCA of Metropolitan Toronto; 3 Volumes: a) Structured Experiences/102pp./$10.00 plus $3.50 postage; b) Film Resources/31pp./$3.50 plus $1.50 postage; c) Warm Ups and Closures/ 17pp./$2.50 plus $1.50 postage.

"Take A Break" (TAB) Guides provide ideas, exercises and procedures for group leaders to use when facilitating group activities for women and families.

Toronto: A City for Families. City of Toronto Planning and Development Department, September 1983/20pp./Free.

City of Toronto Council has developed numerous policies and implemented programmes directed at cultivating neighbourhood-oriented programmes. This report provides proposals for moving the City of Toronto along the pathway towards a "City of Communities" by concentrating on Toronto as a City for families.

Treating Families with Special Needs. The Canadian Association of Social Workers and the Alberta Association of Social Workers, 1982/297pp./$15.00.

This soft-cover book represents the most outstanding contributions presented at the 5th Western Canadian Conference on Family Practice, June 1981. It has four sections that deal with various aspects of special needs of families. These sections are: Interventive Approaches in Meeting Special Needs; Contextual Issues in Family Practice; Perspectives on Disability and the Helping Process; Sexuality and Physical Disability.

Adequate Compensation for Doctors: The Continuing Debate. Social Planning Council of Peel, April 1982/41pp./$1.00.

This concise brief analyzes the Health Insurance Plan in Ontario and examines the benefits and pay recompenses received by doctors in the province. It is an analytical review of Ontario's Medicare system. It also offers suggestions for change.

An Ounce of Prevention... A Health Strategy for Peel. Regional Municipality of Peel, September 1982/$10.00. (order from Dept. of Social Services)

The purpose of this document is to identify the regional municipality's interest in health issues, and to recommend a strategy and a structure to support that interest. The paper discusses the state of health in Peel and considers issues in promotion, prevention, protection, and deinstitutionalization - all of which will affect the Region in the 1980's. Additionally, it addresses the issue of interface between health and social services. Finally, the report discusses proposals for change including the development of a regional health department, the management issues involved in such a change, and the process required to initiate the change.

Brief to Health Services Review, 1979. The Canadian Association of Social Workers, April 1980/7pp./$2.00.

This brief presented to Justice Emmett E. Hall, Q.C., Special Commissioner and his work group in early 1980, outlines from the CASW point of view 19 recommendations to the Health Services Review 1979. CASW had presented a brief to the Royal Commission on Health Services in 1962 and made recommendations in the following areas: Contribution of Social Workers in Medical Care; The Interdependence of Health and Welfare Services; The National Programme for Personal Health Care; and, A Shortage of Social Workers. In the 1980 brief the focus was on: The Interdependence of Health and Welfare Services; The Contribu-

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tion of Social Work to Health Care; and the principles outlined in the Royal Commission's Health Services Report which were then under review.

Chronic Mental Disorders in Canada. Canadian Mental Health Association - National Office, December 1982/60pp./$4.00 plus shipping and handling. (English or French)

This report was published by authority of the Minister of National Health and Welfare and authored by John Toews, M.D. and Gordon Barnes Ph. D., both of the Department of Psychiatry at the University of Manitoba. The study is a result of close consultation with professional caregivers and community groups across Canada. Questions discussed include: The Nature of Chronicity; the state of current service to the long-term mentally ill; and the characteristics of successful services. A number of specific recommendations are included, which currently form the basis of ongoing action activities.

The Chronic Mental Patient: A Selective Annotated Bibliography of Psychiatric Literature 1970-1980. Canadian Mental Health Association - National Office, August 1982/Eng./131pp./$10.00.

Compiled by Dr. J. Toews, and Donald W. Stewart of the Department of Psychology, University of Manitoba, this report includes a special key word index, "enabling the reader to quickly find articles which are of broad relevance to the subject of interest". Canadian studies are given special notation. Detailed abstracts allow the reader to firmly decide which articles are most applicable to his needs.

Dancercise with Dawn Daniels 1983. YWCA of Canada, National Office, October 1983/70pp./$17.00.

Dancercise is the most popular fitness program currently available in Canada. This manual is designed for use by fitness leaders who wish to expand into the dancercise field. Its content includes dozens of dancercise steps and arm movements, as well as information on program planning, the use of music, and creating new movements.

Discovering Life Skills With Women. YWCA of Metropolitan Toronto, Volumes I/206pp.,II/176pp.,III/210pp./$15.00 each plus $1.50 postage each.

A useful resource for people in the helping professions to develop program outlines to meet the needs and interests of client groups. Lessons include: Volume I, Listening; Identifying Assumptions; Systems Approach to Problem Solving; Exploring Job Preferences; Building Strengths of an Individual.

Volume II (32 lessons to be used in the more advanced stages of a group's life), Values Clarification; Assertiveness Training; Conflict Resolution; Stress Management; Dealing with Change; Warm-up Exercises.

Volume III (lessons extend Life Skills material into new areas), Developing Humour; Sexuality and Values; Keeping Fit; Dealing With Loneliness and Fear; Occupational Exploration; Enjoying Mid Life; Communication with the Elderly.

The Fitness Leader's Manual 1983. YWCA of Canada, National Office, July 1983/115pp./$22.00.

A comprehensive guide to the art and science of fitness leadership. This publication includes sections on anatomy, physiology of exercise and nutrition, as well as fitness class design, exercise precautions, and program planning. The section on specialized fitness programs, such as back care, dancercise, and fitness and pregnancy, is unique to the YWCA of Canada.

Future Directions for Ontario's Health Care System. Ontario Association of Professional Social Workers Standing Committee on Health, April 1983/23pp./$3.00.

This paper, submitted to the Ontario Council of Health Conference, states that the Government of Ontario should base its health policies and planning on a definition of health care that includes the notions of physical, psychological and social well-being, as well as the absence of disease. The short term aim should be to secure the principles of Medicare while the long-term aim should be a comprehensive, integrated system that is both socially and economically efficient.

Guidelines for Hospital Social Workers Involved in Discharge Planning. Ontario Association of Professional Social Workers Standing Committee on Health, September 1982/8pp./$2.00.

This statement sets forth a rationale for social work involvement in the discharge planning function and outlines social work's areas of responsibility.

Home Support Services in St. John's. Community Services Council of Newfoundland and Labrador, January 1979/112pp.

This study examines the existing home support services available in St. John's. The report takes into account matters such as personal care, household management, social isolation, service co-ordination, respite care, training and supervision of workers involved with home support delivery, and a variety of other subject matters pertaining to home support systems.

Medicare Alert!! National Anti-Poverty Organization, February 1983/13pp./$2.00.

A simple, concise description of Canada's health care system as it affects low income Canadians. This report describes why Medicare has been good for the poor, why it is being threatened today and what people can do to help preserve Medicare.

Mental Health Services For Children in Niagara. Niagara Children's Services Committee. (see "children" for description)

Mental Health Training as a Prevention Strategy. The Dellcrest Resource Centre, 1983/$10.00

Describes the techniques of mental health consultation in addition to the pitfalls that should be avoided.

Problem Solving Training as a Prevention Strategy. The Dellcrest Resource Centre, 1983/$6.00.

Discusses techniques whereby children of various ages can be taught to solve problems, thus enabling them to make better decisions in their day-to-day lives.

Psychiatric Facilities Study Report Regarding the City of Niagara Falls. Social Planning Council of Niagara Falls, December 1982/27pp./$3.00.

This study looks at the different levels of care required by ex-psychiatric patients in Niagara Falls including day care, follow-up services, housing, welfare system and support services. Some recommendations have been implemented such as funding for an expanded psychiatric day care service at the local hospital.

The Unequal Society: A Challenge to Public Health. City of Toronto Department of Public Health and Department of Planning and Development, March 1983/57pp./Free.

This report documents the relationship's between factors such as unemployment, welfare dependency, low income and low social status on one hand, and illness and mortality on the other hand. It recommends a comprehensive examination of the health status of Torontonians, particularly low income residents.

Unemployment: Its Impact on Body and Soul. Canadian Mental Health Association - National Office. (see "Work/Employment"for description)

SPARXS

Housing

A New Housing Agenda for Metropolitan Toronto. Social Planning Council of Metropolitan Toronto, January 1984/$10.00.

This report builds on a survey of the need for assisted housing undertaken jointly with the Planning Department of the Municipality of Metropolitan Toronto and the Canada Mortgage and Housing Corporation, evaluates existing housing programs and their potential for satisfying current and future needs for assisted housing and concludes with recommendations to be implemented over a fifteen year period.

A Study of the Housing Needs of the Physically Disabled in Medicine Hat and Redcliff. Alberta Social Services and Community Health, Medicine Hat offices and the City of Medicine Hat Social Planning Department, April 1983/73pp./$10.00.

A study seeking to identify the size and nature of the physically disabled adult population in Medicine Hat and Redcliff, as well as their housing needs and housing options. The study contains several recommendations for ensuring that the housing needs of the local disabled population are more adequately met in the future. Social Service agencies, planners, builders, and developers should find the document a useful reference.

A Study of the Need for Non-Profit Housing in the City of Brampton and the City of Mississauga in Peel Region. Peel Non-Profit Housing Corporation, March 1981/$2.00.

This study was conducted to serve two purposes: to provide an assessment of the need for non-profit housing for Peel Region and for the Region of Peel Non-Profit Housing Corporation; and also to test alternative survey methodologies of interest to the Ontario Ministry of Housing (now the Ministry of Municipal Affairs and Housing).

Access to Housing, A Regional Perspective by Gavin Perryman. Special Needs Housing Project, United Way of the Lower Mainland, March 1980/42pp./$2.50.

Based on research in nine municipalities in the Greater Vancouver region, this report profiles the special housing needs of single parent families, women in crisis, seniors, phnsically disabled adults and children and the mentally retarded. It advocates a common position based on normalization - i.e., recognition of low income as the overriding barrier to adequate housing and the need, within this constraint, to promote choice, independence and access to services.

An Inventory of Assisted Housing in Hamilton-Wentworth. Social Planning and Research Council of Hamilton and District, July 1983/57pp./13 maps/$5.00.

This publication is designed to: 1) describe the strucutre of assisted housing in the Region including the agencies and the workings of the various programs currently in operation; 2) document the total assisted inventory. The inventory is described by planning neighbourhood (maps), by program type, by agency, by dwelling type and by street address.

Basics of Housing Management 1982. YWCA of Canada, National Office, December 1982/ 90pp./$25.00.

This is a "hands-on" practical guide for managers of hostels or residences. It includes information on general principles of good management, staffing, reporting systems, costing and systems procedures; as well as marketing strategies specific to residence operation.

City of Medicine Hat Housing Policy. City of Medicine Hat Social Planning Department. January 1983/10pp./$2.00.

This document spells out the City of Medicine Hat's policies on housing. Policy areas include senior citizens housing, low income housing, special needs housing, and landlord and tenant relations. The document specifies that the municipality will assume a "facilitator" role with respect to housing - i.e. rather than establishing a municipal housing, the municipality will assist existing housing departments and agencies, the private sector, and non-profit groups in meeting local housing needs.

Co-op Housing Survey: 1982. Community Services Council of Newfoundland and Labrador, June 1982/99pp./$10.00.

The Co-op Housing Survey: 1982 is a demographic study of St. John's residents who either have co-op housing or wish to obtain such accommodations. The report describes the co-op households in terms of numbers of people per household, ages, income, experiences, and so on. This document is an important resource for those involved with providing affordable housing.

Housing-Related Tax Expenditures: an Overview and Evaluation, by R. G. Dowler. Major Report No. 22, Centre for Urban and Community Studies, University of Toronto, January 1983/87pp./$4.50.

Tax expenditures are indirect and hidden forms of government subsidy which, through mechanisms such as special tax exemptions, deductions, credits, exclusions, preferential tax rates and deferrals, result in revenue losses for the public sector. This paper explains the workings of housing-related tax expenditure programs in Canada, both for rental and home ownership housing. The past impacts of these programs are summarized and a preliminary evaluation made of their effectiveness as policy instruments.

Housing: Report on Goals and Objectives. Region of Peel, March 1978/11pp./$2.00.

A brief report which confirms the housing policy strategy for the Region of Peel. This report would be of interest to communities considering a housing policy statement.

Housing: The Situation in Peel - A Community Education Brief. Social Planning Council of Peel, March 1982/16pp./$2.50.

The brief was prepared in response to the gravity of the current housing situation in Peel. It serves an educative function in terms of general knowledge about housing in Peel and in terms of possible solutions and catalysts for action. Affordable housing affects everyone.

How to Develop Housing for People with Special Needs, a primer. Social Planning Council of Ottawa-Carleton, 1981/31pp./$1.50.

This booklet is a tool designed to help individuals and groups plan and develop different types of housing -- boarding homes, independent apartment units, cooperatives, half-way houses or group homes -- for different special needs population. Points discussed include how to determine the need, how to organize a group, selecting a housing option, developing a programme and an administrative plan, and funding.

Ce document est disponible en francais et s'intitule: Le logement des personnes ayant des besoins spéciaux, comment créer des ressources.

"...In The Meantime": Executive Summary. Social Planning Council - St. Catharines and Thorold, September 1983/5pp./$1.00.

Prepared by the Emergency Housing Committee of the Social Planning Council, to determine the specific need for and availability of emergency housing; collect and disseminate information about emergency housing; and, develop recommendations for further community action. The Executive Summary briefly overviews the principal findings, conclusions and recommendations.

"... In The Meantime": Full Report. Social Planning Council - St. Catharines and Thorold, September 1983/58pp./10 tables/$5.00.

Includes the Executive Summary, Background, Results, and Recommendations, an Annotated Bibliography, Emergency Housing Questionnaire and an Alphabetical list of Agencies.

1977 Interim Housing Policy Statement and Final Report of the Housing Task Force. Region of Peel, May 1977/103pp./$10.00.

This report describes, within an historical and geographical context, the 1977 status of housing stock and needs, together with an interim statement of goals and objectives and housing policies which are recommended to each local municipality. This report would be of interest to communities which are developing a housing policy statement.

Medicine Hat Housing Study: Background Report for City of Medicine Hat Housing Policy. City of Medicine Hat Social Planning Department, November 1982/107pp./$6.00.

A study of the supply and demand for housing in Medicine Hat. The study contains a population profile, a housing profile, an assessment of current local housing needs, an examination of future housing and social trends, and an analysis of various policy options open to the Municipality. The study should be a useful reference for organizations involved in conducting housing or special research or in delivering housing programs.

No Place to Go - A Study of Homelessness in Metropolitan Toronto - Characteristics, Trends and Potential Solutions. Metropolitan Community Services Department/ Metropolitan Planning Department, January 1983/71pp./$3.00.

This report was to obtain an estimate of the number and characteristics of individuals and families with no permanent address in Metropolitan Toronto. This was achieved through interviews with hostel directors and a selection of social service agencies. The data from this study formed part of a larger review which addressed assisted housing requirements for Metropolitan Toronto over the next five years.

On Target for the 80's A Report of the Housing Division, Peel Non-Profit Housing Corporation, January 1979/$2.00.

A report which outlines the history, goals and objectives of the Peel Non-Profit Housing Corporation. This report would be of interest to communities contemplating building and operating housing under the Municipal Non-Profit Program.

Report from the Task Force on Assisted Family Housing. Social Planning and Research Council of Hamilton and District, April 1982/63pp./$3.50.

This report is the result of an examination of the availability and accessibility of assisted family housing by the Task Force with a particular emphasis upon the "need" for such accommodation on the Region. A description and analysis of the assisted housing structure (including agencies and programs available), the local situation and government policy direction are included. The report contains the recommendations from the Task Force.

Report on the Housing Crisis in Niagara, Social Planning Division, Region of Niagara Social Services Department, May 1982/71pp./$8.50.

This is an information report prepared for Regional Council in response to representation to Council about the housing crisis by a community organization. It examines the extent of the housing crisis and reviews program responses to same. It contains a strong endorsement of the Co-operative Housing Program as a practical antidote to the housing crisis.

Report on Unlicensed Adult Residential Facilities. Social Planning Division, Region of Niagara Social Services Department. (see "Social Policy" for description).

Residential Satisfaction and the Neighbourhood Perceptions of Young Adolescents in Public Housing, by E. Phillips, H. Andrews. Child in the City Report No. 15, Centre for Urban and Community Studies, University of Toronto, April 1982/56pp./$3.50.

The paper compares the attitudes and neighbourhood perceptions and activities of Grade 9 students living in public and private sector housing in Metro Toronto. Significant differences are observed between students in public (OHC) housing and those in private housing, with overall levels of satisfaction amongst OHC teenagers notably lower than among similar teenagers in private housing.

Seniors Apartments in Metro Toronto. Community Information Centre of Metro Toronto. (See "The Elderly" for description)

Social Housing Needs - City of Burlington. Burlington Social Planning Council, December 1983. (order from Social Planning Council Halton Region).

An analysis of the housing issues in Burlinton.

Update '80 A Report of the Social Housing Division, Peel Non-Profit Housing Corporation, April 1980/46pp./$2.00.

A report to bring up-to-date the goals, objectives and targets of the Housing Corporation which were outlined in the report "Target for the '80's". This report would be of interest to communities contemplating building and operating housing under the Municipal Non-Profit Program.

SPARXS

Multiculturalism

Education in Canada. Matsqui Abbotsford Community Services, 1981/5pp./$2.00.

An introduction to the elementary and secondary educational system in Canada (B.C.) Non-instructional aspects of schools are also addressed i.e. health, discipline, home-school relationships etc. Uses simple language. Available in the following languages: English, Vietnamese, Chinese, Laotian, Punjabi.

Ethnic Group Control of Jobs, by J.G. Reitz. Research Paper No. 133 (Ethnic Pluralism Paper No. 6), Centre for Urban and Community Studies, University of Toronto, February 1982/42pp./$3.00.

Survey data on eight ethnic groups in Metro Toronto permit examination of the theory that a majority ethnic group controls reward allocation among ethnic minority groups, and that minority group mobility is either blocked by discrimination or occurs primarily through conformity to criteria imposed by the majority ethnic group. The paper is one of a series on different aspects of ethnic group interaction in Toronto.

Helping Immigrants Help Themselves (Vol. 1) and Immigrants in Newfoundland: Their Settlement Experiences and Attitudes. (Vol. II). Community Services Council of Newfoundland and Labrador, October 1983/$9.95 per vol.

These two reports analyse in detail the provision of settlement and adaptation services to New Canadians in Newfoundland. Assessing community resources available for the provision of services to New Canadians, the reports also examine the needs of New Canadians and their experiences with the Canada Employment and Immigration Commission. The reports are a valuable resource for individuals and agencies involved with immigrants.

Living in Canada. Matsqui Abbotsford Community Services, 1981/29pp./$2.00.

This report describes 26 basic services and resources available to people in Canada such as: Hospitals, Daycare, Motor vehicles, etc. and how to use them. It also describes some rights, laws and standards of conduct for life in Canada i.e. reporting an accident, using credit, landlord-tenant issues. The report contains simple step by step instructions and it uses simple vocabulary. It is suitable for immigrants with low literacy level in their first language. Available in the following languages: English, Vietnamese, Chinese, Laotian, Punjabi.

Multi-culturalism. Sexuality Research Institute of Canada, In Press.

This report is a detailed review of the historical factors affecting sexual assault and rape in the native Indian culture of Canada. It is a review of both the literature marking the transition from taboo to the current rate of incidents and a research study involving sexual assault, rates, frequency, age of incidents and factors affecting these assaults, currently in the Indian population of Northern Canada. Recommendations for methods of dealing with the assaults and potential methods of reorientation for the native community are provided as discussed with native organizations both men and women in the research survey area.

Questions For Citizenship Test. Matsqui Abbotsford Community Services, 1981/8pp./$2.00.

This booklet outlines in simple language, pertinent questions about Canada to assist immigrants in the preparation for a Citizenship interview. It is available in English, Vietnamese, Chinese, Laotian, Punjabi.

The Ethnic Media and the Promotion of Social Services to Immigrants: An Exploratory Study by Ann Svendsen and Andy Wachtel. United Way of the Lower Mainland, January 1983/78pp./5 appendices/$8.00.

Ethnic audiences have special needs for materials on orientation and adaption strategies. This report provides an overview of the newspaper, radio and television programs produced for three Greater Vancouver ethnic communities. It includes a catalogue description, a sketch of the scope of information

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about social and community issues and services addressed in each, and observations about factors underlying the success or failure of social service providers' attempts to reach a target public through the media.

West Indians in Toronto: Implications for Helping Professionals. Family Service Association of Metropolitan Toronto in conjunction with the Ontario Ministry of Citizenship and Culture. Available from the Ontario Government Bookstore, 1981/158pp./$5.00.

This book reports the findings of Family Service Association's West Indian Project in the Downsview area of Metropolitan Toronto. It documents the historical, social and cultural background of West Indians, their family life, their expectations and hopes on moving to Canada and the problems that confront them on migration. The book provides case histories to document its findings and offers insights and practical applications for those engaged in counselling. It stresses that cultural sensitivity is the key to cross cultural counselling.

Women's Multi-cultural Assessment Project Report. Social Planning Council of Kingston and District. (see "Women" for description)

You are Your Child's First Teacher. Matsqui Abbotsford Community Services, 1982/28pp./$2.00.

An orientation for immigrant parents to Canadian child care standards, enjoying children, stages of development, health and safety, activities to share with and enrich your child. Suitable for immigrants with low literacy level in their first language. Available in the following languages: English, Vietnamese, Chinese, Laotian, Punjabi.

SPARXS

Poverty

...And The Poor Get Poorer. Social Planning Council of Metropolitan Toronto, September 1983/118pp./$8.00.

An examination of the adequacy of social assistance incomes in Ontario in relation to both community standards and increases in the cost of living. The report looks at changes in the composition of recipients' incomes, the growth in the caseload due to rising unemployment, and the impact of government restraint policies on social welfare spending.

It explains how shelter allowances and subsidized housing effect levels of income adequacy, assesses inequities within and between programs, and analyzes the effectiveness of the province's work incentive program as an alternate to welfare dependency. The report concludes with a series of recommendations for changes in Ontario's social welfare system.

Canadian Fact Book on Poverty 1983. Canadian Council on Social Development, 1983/120pp./$7.95 plus 10% for postage and handling.

Unquestionably, high and rising unemployment, the exhaustion of unemployment benefits, the erosion of pension benefits in the face of inflation, and the crowding on welfare rolls have forced into prominence the issue of poverty. Who is poor and who deserves what?

Author David Ross produces new evidence and validates previously identified concerns on the definition on what's poverty and who is poor. The research which updates the previous 1975 and 1979 CCSD reports, dramatically informs the reader on the state of poverty in Canada.

Pensions and the Poor: A brief submitted to the Parliamentary Task Force on Pension Reform. National Anti-Poverty Organization, September 1983/26pp./$4.00.

The advantages to the working poor provided by an expansion of the public pension plan are highlighted in this brief. Other issues addressed include the need to improve benefits and alter

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some provisions of the Guaranteed Income Supplement (G.I.S.) program and financing pension reform by making changes to the tax expenditure system.

Young People on Welfare in Niagara Region. Social Planning Division, Region of Niagara Social Services Department. (see "Social Welfare Issues" for description)

SPARXS

Rental Housing

A Review of Landlord/Tenant Issues in Saint John, N.B. Saint John Human Development Council, September 1982/20pp./$3.00 including postage.

This report outlines the legislation affecting landlord/tenant relations in N.B. prior to September 1982, pointing out its inadequacy and inappropriateness. Saint John is shown to be a special case in the province due to the high proportion of rental units. The role of the municipality is considered.

And Where Do We Go From Here? Canadian Council On Social Development, 1983/131pp./ $9.95 plus 10% for postage and handling.

A major issue that needs re-examination is the difficulty renters face in today's rental housing market; and whether the Canadian housing allowance programs are adequate measures to provide the necessary framework of intervention needed to resolve these difficulties.

The question of how governments can meet the growing demand for secure and affordable rental housing; and how future need for rental housing assistance is assessed, were the central themes of a 2½ day Symposium held in October, 1982, co-sponsored by the Canadian Council on Social Development and the Manitoba Housing and Renewal Corporation. This volume has been compiled from the papers presented to the Symposium covering key areas, including the future direction of federal and provincial policies relating to housing affordability problems, delivery of cash-based assistance to consumers, and the recent slowdown in production of rental housing.

Region of Peel Survey of Rental Accommodation, 1982. Socio-Economic Analysis Section, Planning Department, Region of Peel, November 1982/25pp./$4.00.

More than 11,000 of the 44,000 rental units in the Region of Peel (in structures with 30 units or more) were included in this survey of rental accommodation in the Cities of Brampton and Mississauga. Based on this survey, an analysis of rents in units under rent review versus units in new buildings was carried out. This report provides detailed information on the cost of rental accommodation in Peel Region in 1982.

Rent Control: Impacts on Income Redistribution, Affordability and Security of Tenure, by J. R. Miron, J. B. Cullingworth. Centre for Urban and Community Studies, University of Toronto, April 1983/189pp./$12.00.

Aspects of Ontario's Rent Review program are addressed: security of tenure, affordability, income redistribution and the lack of available data for evaluation. The essays trace the development of the legislation in Ontario, present evidence of the impacts of Rent Review on rent levels, maintenance and rental construction, on the ownership market, on household formation and mobility, and on local government revenue --, and discuss the experience of other jurisdictions with security of tenure and property rights. The general question of housing affordability is examined, as well as the effect of rent review on that, and the role of rent review as an income redistributive tool.

Rental Housing Programs and Their Impact in Peel Region, 1982. Socio-Economic Analysis Section, Planning Department, Region of Peel, December 1982/39pp./$6.00.

This report provides a review of rental housing programs of the Federal and Ontario governments since 1945. It classifies these programs by type and, where the data were available, their impact on the provision of rental accommodation in Peel Region. This report concludes that "practically all of the recent production of rental units in Peel Region is the result of some form of senior government assistance. Without this direct or indirect stimulation of the rental market, the Peel Region rental market would have suffered severe setbacks."

SPARXS

Social Planning Data and Trends

A Step Ahead...A Social Needs Study of the Rexdale Community. Etobicoke Social Development Council, 1983/99pp./Free of Charge, Limited Copies Available.

A look at the recent demographic changes and rapid growth in Rexdale, Etobicoke, and the increasingly complex profile of the community. Contains an analysis of census and housing data, and a survey of 53 human service organizations serving northern Etobicoke. Focus is on the potential impact of further high density development along the North Kipling Apartment Strip on the Community and on local social and community services.

Metropolitan Social Profile - A Guide to Social Planning Facts in Metropolitan Toronto - 1981 Census. Social Planning Council of Metropolitan Toronto, 1984/2 Volumes/Price to be determined.

A two-volume presentation of socially relevant 1981 census information for Metropolitan Toronto by municipality and census tract with computer drawn maps and tables and an analysis of recent social trends. Volume one will be published early in 1984 and will include more than 25 maps and 50 pages of tabular data on population change and density, age groups, mother tongue, families, household size, tenure and dwelling type. Volume two will deal with incomes, labour force activity, occupation, industry, ethnicity, mobility, education and shelter costs.

Region of Peel Planning Information Brochure - First Edition, 1983. Socio-Economic Analysis Section, Planning Department, Region of Peel, 16pp./$2.50, cost to individuals external to Peel Region.

A compendium of basic demographic, social and economic data for Peel Region and its three area municipalities (Brampton, Caledon and Mississauga). A basic reference source for program planning, market research and policy analysis.

Social Trends in Hamilton-Wentworth: Past, Present and Future. Social Planning and Research Council of Hamilton and District, February 1983/113pp./40 tables+39 figures/ $10.00.

This publication provides historical, current and projected statistical data and information (including numerous charts, graphs and tables) on such topics as population (past, present and future); housing (ownership, rental and assisted); employment, etc); women's employment; income; social spending; the family; crime; and other important indicators (CPI, inflation, etc.)

Trends 1982. Social Planning Council of Ottawa-Carleton, 1982/337pp./$9.00.

This publication reports on changes during the past two years in 29 social need areas in Ottawa-Carleton. Progress has been monitored by plotting trends on social indicators related to each need, by using information available from recent studies, annual reports and key informants, and by monitoring the local newspapers. A re-ranking by the 1980 raters has helped in the updating. Only local data is used. (The 1980 report is titled A Project to Rank Community Needs ($4.00), with its companion report, Profiles of Community Needs ($10.00)

Ce rapport est disponible en francais et s'intitule: Tendances 1982.

Social Policy

A Framework for Considering the Relationship Among Selected Voluntary and Public Social Planning Organizations in Ontario, Social Planning Division, Region of Niagara Social Services Department, April 1982/15pp./$3.00.

This paper provides a comparative analysis of a broad spectrum of social planning organizations ranging from sub-municipal voluntary sector planning units, through to supra municipal planning units. The organizations are compared according to five elements, the most complex of which is "function" of which 15 are identified. Implicit in this paper is a procedure for facilitating dialogue, negotiation and co-operation among planning bodies.

A Provincial De-Institutionalization Perspective: Adult Residential Facilities, Ontario Social Development Council, 1982/17pp./$6.00.

This policy paper highlights the results of community consultations held across the province on the housing and support needs of discharged psychiatric patients and the fragile elderly. The content of this submission to Cabinet documents the concerns identified by Health and Social Service representatives, as well as, facility owner/ operators, consumer groups and local politicians. The recommendations in the paper form a comprehensive outline of those steps that need to be taken to begin addressing the myriad issues connected to the Ontario de-institutionalization policy.

An Understandable Technology for Planning for Promotion, Prevention, and Intervention Services: Case Study Niagara, Lugsdin, G. F. and Elson, S., Regional Municipality of Niagara, March 1983/10pp./$2.00.

This paper presents and defines a conceptual framework which describes the range of responses and action required of a children's services delivery system. Further, a needs assessment methodology centred around this framework and conducted by the Niagara Children's Services Committee, is described.

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While this paper is specific to children's services, the conceptual model and methodology apply more generally to the human service field as a whole.

Chronic Mental Disorders in Canada. Canadian Mental Health Association - National Office. (see "Health" for description)

Democracy, Equality and Canada's Economic Future, Social Planning Council of Metropolitan Toronto, November 1983/81pp./$5.00.

This is the Social Planning Council of Metropolitan Toronto's brief to the Royal Commission on the Economic Union and Development Prospects for Canada. The report argues that current economic policies for recovery are inequitable and inefficient. They will not work to reduce unemployment and and they are premised on the demise of social policy commitments. Economic efficiency is essential for Canada and it can be reconciled with greater equity. But this will require a different framework for economic decision making -- one where democratic structures of investment decision-making are reinforced over private, irrational market mechanisms. The role of social policy will be to assure security and equity to allow for necessary economic transitions and improved productivity performance.

Economic Climate Study Report. Social Planning Council of Niagara Falls, March 1982/ 110 pages/$6.00.

This report includes sections on Finance, Housing, Employment, Shopping Basket and Social Concerns with recommendations to various levels of government social service agencies on how to improve the economic picture in Niagara Falls which has the highest number of unemployed in Canada.

Issues In Canadian Social Policy Volume II. Canadian Council On Social Development October 1983/$12.50 plus 10% for postage and handling.

Second of a biennial series, this volume contains briefs presented at the 30th Biennial Conference On Social Development - Social Policy In Canada: Destruction Or Rebirth. It addresses key issues in Canadian social policy including social development and corporate responsibility, the housing market, health, social services, income security, and citizen involvement and social planning.

Report on Unlicensed Adult Residential Facilities. Social Planning Division, Region of Niagara Social Services Department, February 1982, 14pp./$3.00.

This document explores the need for regulating unlicensed boarding houses, rest homes, retirement homes, etc., which often house mentally and/or physically frail people. The report reviews the action taken on this issue in Metro Toronto, Ottawa-Carleton, the City of Hamilton and the City of Windsor and recommends the development of a model Second Level Lodging Houses By-Law based on those in Hamilton and Windsor.

Responsible Day Care: The Coming Age of an Essential Community Service. United Way of The Lower Mainland. (see "Children" for description)

Social Change in Toronto: A Context for Human Services Planning. City of Toronto Planning and Development Department, March 1983/53pp./$3.50.

This report provides a review of current social issues in the City of Toronto and provides statistical data relevent to these issues. It identifies the key issues for the 1980's and begins to formulate a planning agenda.

1983 Social Data Base - Region of Halton. Burlington Social Planning Council. December 1983.

Profiles of: Population, employment, income, housing, social indicators using Census and assessment data.

Social Development Strategy for Peel. Regional Municipality of Peel, Department of Social Services, August 1979/Free.

This document, commissioned in 1979, serves as the backbone for all social policies developed for Peel Region and is the framework for all program initiatives established by the Department of Social Services.

The paper focuses on the family as the basic unit of society and stresses the importance of providing resources and services in the context of the family and community. The report provides a basic social development goal for Peel and outlines objectives in terms of: 1) life cycle needs; 2) the range of services required; and 3) development of a rational service system.

Social Perspectives. Community Services Council of Newfoundland and Labrador, quarterly newspaper/$5.00 per year.

Social Perspectives is an eight page newspaper which deals with social issues and social planning. The only one of its kind in Canada, the paper deals with a variety of themes ranging from unemployment to nutrition to mental health. Its social analyses are indepth and are designed to stimulate social planning and reform.

Social Policies For The Eighties. Canadian Council On Social Development, 1982/100pp./ $9.95 plus 10% for postage and handling.

This very timely report published by The CCSD, takes a look at the social policies developed by the federal government. The issues identified by the CCSD are more pertinent now than ever. It looks at Employment and Income Security, Social Services, Health Care, Housing and Social Planning and Citizen Participation. An ideal textbook or resource book for students and professionals interested in social development.

Social Policy and the Planning Act; A Response to the White Paper on the Planning Act. Ontario Social Development Council, 1980/19pp./$4.00.

This paper presents a range of social planning perspectives that have become a fundamental part of community planning. The publication outlines a policy argument for the inclusion of social objectives in the urban planning process as well as articulating specific recommendations for improvement of the planning act itself.

Social Policy Framework: Comprehensive Community Support Program for the Elderly and Disabled in Peel. Regional Municipality of Peel, Department of Social Services, January 1980/54pp./$4.00.

This report addresses the need to develop innovative programs for the elderly and disabled population in Peel.

The paper outlines the development of a comprehensive community support program by describing existing services and recommending the establishment of new services. The program is presented within the framework of Peel's Social Development Strategy which informs all program initiatives in Peel Social Services.

The Chronic Mental Patient: A Selective Annotative Bibliography of Pediatric Literature 1970-1980. Canadian Mental Health Association, (see "Health" for description)

SPARXS

Social Welfare Issues

A Proposal for the Coordination of Existing Medicine Hat Services to Provide Prevention, Intervention, and Postvention to Persons in Crisis. City of Medicine Hat Social Planning Department, July 1983/50pp./$3.00.

This project was conducted by a study team consisting of a community volunteer and 2 Social Planning Department staff with input provided by an inter-agency consultant's group It contains a detailed proposal for the establishment of an inter-agency network to ensure that prevention, intervention and postvention services are available to persons in crisis, in Medicine Hat.

The document should be a useful reference for persons and agencies directly involved in dealing with persons in crisis (e.g. the Police, Mental Health workers, crisis line operators). It should also be of interest to persons and agencies less directly involved (e.g. doctors, welfare workers, teachers).

Crisis? What Crisis?: An Examination of the Characteristics and Attitudes of The Unemployed in St. Catharines and Thorold, Ontario. Social Planning Council of St. Catharines and Thorold, (see "Work/Employment" for description).

Guardianship: The Solution of A Host of Problems. City of Toronto Mayor's Committee on Aging, June 1983/11pp./Free from The City of Toronto Planning and Development Dept.

This brief looks at the effect of existing legislation on adults in need of protection, particularly elderly people. It explores alternatives to the present all or nothing situation where people are either totally responsible for all aspects of their lives or else must live in an institution with no rights.

Native Children and The Child Welfare System. Canadian Council On Social Development. (see "Children" for description).

North American Approaches to Meeting Human Needs: Some Issues and Challenges. Report of the first Seminar of the North American Region of the International Council on Social Welfare. ICSW Canada - CIAS, May 1982/$6.00.

The Report of the first Seminar of ICSW/North American Region held in Geneva Park, Ontario, 26-29 July 1981, includes the main presentations on Income Security, Health Care and Personal Social Services and a synthesis of the 3 day Seminar.

This Report should provide you with valuable information on the social welfare/social development systems in the United States and Canada. Available in French.

"... sometimes you feel like jumpin' in a lake". Saint John Human Development Council. (see "Family Life" for description).

Up To Our Necks. Community Services Council of Newfoundland and Labrador, March 1982/ 61pp.

Up To Our Necks, is an examination of debt/credit counselling services in Newfoundland and Labrador. Drawing on sample cases and debt/credit counselling in other provinces, this study proposes a model which takes into account need, the skills required by the counsellor, and the availability of community resources.

Young People on Welfare in Niagara Region. Social Planning Division, Region of Niagara Social Services Department, September 1980/105pp./$12.00.

This exploratory study is based upon data obtained in personal interviews with 101 young persons aged 16 to 20 who were selected through a stratified random sample from Niagara's social assistance rolls. The Report examines in detail the profile of these young persons and concludes that these persons are members of a group whose prospects for economic and psychological independence from the welfare system seem dim. The Report identifies the need for both ameliorative and preventive action in response to this situation.

Social Work Practice

Code of Ethics 1983. The Canadian Association of Social Workers, June 1983/ 8 pp./$3.00 includes postage.

Ever since the founding of the Canadian Association of Social Workers in 1926, sound ethical principles and high standards of practice have been of vital concern to its members. The encouragement and development of these standards has been listed as one of the primary purposes of the organization since that time. This Code of Ethics is the latest and most complex in a series of 8 that have been developed since 1928. It represents the best for social work from codes of ethics of: The International Federation of Social Workers; The National Association of Social Workers in the United States; The Canadian Bar Association, Code of Professional Conduct, and many other current references. The Code also is available in French.

Perspectives on Industrial Social Work Practice. Family Service Canada, August 1983/150pp./$12.95.

This publication is an edited selection of some of the presentations made at a Symposium on Industrial Social Work held in Toronto, Canada. A comprehensive collection of papers by authors from Canada and the United States have contributed to an invaluable reference for union leaders, managers, practitioners and those involved in the development and delivery of social work services to industry.

A French version is presently in production and will be available in the Spring of 1984.

Standards for Social Work Services in Extended Care Facilities. The Canadian Association of Social Workers, May 1980/3pp./$1.00.

This Statement on Standards for Social Work Services in Extended Care Facilities was submitted to the Canadian Council on Hospital Accreditation by the CASW in May of 1980. The

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standards were developed over time by a national corresponding committee and make the point that social work services should be available in extended care facilities to patients and/or residents and their families in order to promote optimum functioning of the individual. The standards include: Nature and Scope of Services; Organization and Management; Staffing and Facilities; Policies and Procedures; Records; Quality Assurance; Educational Programmes; Social Research; Community Involvement. Also available in French.

Standards for Social Work Services in Hospitals. The Canadian Association of Social Workers, February 1980/3pp./$1.00.

This Statement on Standards for Social Work Services in Hospitals was submitted to the Canadian Council on Hospital Accreditation by CASW in February, 1980. The standards were developed over time by a national corresponding committee of social workers. They cover the nature and scope of social work services, organization and management, staffing and facilities, policies, and procedures, records, quality assurance, educational programmes, social research and community involvement. Also available in French.

Standards for Social Work Service in Mental Health Facilities. The Canadian Association of Social Workers, May 1980/3pp./$1.00.

This Statement on Social Work Services in Mental Health Facilities was submitted to the Canadian Council on Hospital Accreditation by the Canadian Association of Social Workers. The standards were developed over time by a national corresponding committee of social workers. The standards make the point that social work services with professional social work direction or consultation shall be available to patients and/or clients, their families and the community served in need of mental health services. The Statement includes: Nature and Scope of Social Work Services; Organization and Management; Staffing and Facilities; Policies and Procedures; Records; Quality Assurance; Educational Programmes; Social Research and Community Involvement.

SPARXS

The Elderly

A Profile of the Elderly in Calgary: A Demographic Profile and Needs Assessment. Social Services Department - City of Calgary, May 1983/195pp./$13.00.

This publication represents the final report of a recent study of Calgary's elderly population. Provided within the report are demographic data as well as information about seniors relating to family and social context, leisure and recreation, living arrangements, employment and economic circumstances, social service usage, health, and transporation use and preferences.

Guardianship: The Solution of a Host of Problems. City of Toronto Mayor's Committee on Aging. (see "Social Welfare Issues" for description).

Healthy Aging: A Community Responsibility, A Report on Health Promotion and the Elderly in Ottawa-Carleton, Council on Aging of Ottawa-Carleton, February 1983/53pp./Free from The Social Planning Council of Ottawa-Carleton.

The report provides a set of guidelines for service providers and voluntary organizations to consider in the setting up of health promotional activities. This report is in reference to the Ottawa-Carleton region but can aid anyone working with seniors as a framework for action. The report covers areas of the planning process, including: a health promotion model for Ottawa-Carleton, needs in Ottawa-Carleton, guidelines for program planning, marketing and delivery which reflect the special needs of the target group, and communication strategies. The program planning of this project is unique because its content was developed through a process of dialogue between community service providers and senior citizens.

Home Support Services in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto, June 1983/87pp./$25.00 with revisions, $15.00 without revisions.

This guide lists over 100 agencies and groups providing support services to help maintain the elderly and people with physical disabilities in their own homes. Information is arranged by

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geographic area served and 18 maps outlining service area boundaries are included. This publication provides an overview of home support services in Metropolitan Toronto and information on alternative levels of care. A list of points to check assists in selection of the most appropriate service.

Homes for the Aged in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto, March 1983/50pp./$6.00.

This publication includes a full description of accommodation, care and services, rates and admission criteria for each of the 43 municipal or charitable homes operating in Metropolitan Toronto and adjacent areas. An informative introduction is provided to assist families and professionals in determining and selecting the most appropriate type of accommodation for the elderly.

Metro Role re: Community Based Services for Seniors. Metropolitan Toronto Community Services Department, February 1983/7pp./Free.

This report reviews the current situation regarding funding and delivery of community based services for senior citizens in Metro Toronto and recommends a role for the Metropolitan Toronto Community Services Department in working with community agencies to develop a service data base and engage in service planning.

Nursing Care Study Report for the City of Niagara Falls. Social Planning Council of Niagara Falls, April 1982/23 pp./$2.50.

This report addresses the problems of the lack of nursing care beds in Niagara Falls, documenting the need and suggesting changes in existing legislation to ensure better quality of care.

Nursing Homes in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto, March 1983/36pp./$6.00.

Included in this publication are detailed descriptions of accommodation, care and services, rates and admission criteria for the 37 licensed nursing homes in Metropolitan Toronto. Information on other levels of care for the elderly and a list of points to check when choosing a nursing home are provided to assist individuals, families and professionals in making the most appropriate selection.

Retirement Homes in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto, April 1983/25pp./$6.00.

Included in this publication are detailed descriptions of accommodation, care and services, rates and admission criteria for large retirement homes in Metropolitan Toronto and adjacent areas, and the municipal Satellite Home Program. Information on other levels of care for the elderly and a list of points to check when choosing a home are provided to assist individuals, families and professionals in making the most appropriate selection.

Review of the Kipling Acres Relocation Program. Metropolitan Toronto Community Services Department, August 1983/22pp./Free.

This report reviews the social, health and cost impact of the relocation of 34 residents from Kipling Acres Home for the Aged to two separate facilities, one a rest home, the other, an apartment/hotel complex. The report finds that the relocation of certain institutionalized elderly into the community was successful on account of the strong support role played by key staff.

Seniors Apartments in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto, May 1983/28pp./$6.00.

Included in this guide are details of type of accommodation, rates and admission criteria for 24 seniors apartment buildings in Metropolitan Toronto and the Metropolitan Toronto Housing Company Limited which operates over 70 buildings for seniors.

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The publication also provides information on other levels of care and types of accommodation for the elderly. A list of points to check when choosing a facility are entended to assist families, individuals, and professionals in making the most appropriate selection.

Social Policy Framework: Comprehensive Community Support Program for the Elderly and Disabled in Peel. Regional Municipality of Peel Department of Social Services. (see "Social Policy" for description)

Social Policy on Aging. Regional Municipality of Peel Department of Social Services, January, 1979/79pp./Free.

This report establishes a framework for social policy development. It defines "social policy" and describes the development of a social policy on aging, stressing the importance of the underlying principles, goals and objectives. Additionally, it discusses the aging process in terms of its biological, social, health and psychological correlates. Finally, it concludes with twenty-eight (28) recommendations concerning the development of a continuum of care and the need for changing attitudes towards our aged and aging population.

SPARXS

The Handicapped

An Needs Assessment of the Disabled Population in the City of Burlington. Burlington Social Planning Council, December 1983.

A random survey of 1500 people in the City of Burlington to determine the per capita number of disabled. An indepth Needs Assessment of the disabled population.

A Study of The Housing Needs of The Physically Disabled in Medicine Hat and Redcliff. Alberta Social Services and Community Health/City of Medicine Hat Social Planning Department. (see "Housing" for description).

An Evaluation of Municipal Policies in The City of Burlington As They Affect the Physically Disabled. Burlington Social Planning Council, November 1983.

An analysis and evaluation of municipal policies in the City of Burlington with comparison to other municipalities and recommendations for improvement.

Golden Apples. Ontario March of Dimes - Windsor/Essex County Public Education Committee. $4.95.

This publication is a collection of the literary and artistic talents of Windsor Secondary School students on the subject of disability. The purpose of the project was to allow students to become involved personally in the International Year of Disabled Persons and to contribute in a significant way to a change in attitude towards those who are physically disabled.

Home Support Services in Metropolitan Toronto. Community Information Centre of Metropolitan Toronto. (see "The Elderly" for description)

"Is There Anybody Here Who's Perfect" - An Educator's Guide to Understanding People With Disabilities. Aid to Local Groups, Ontario Federation for the Physically Handicapped, September 1982/113pp./$3.75 plus $1.75 for postage and handling. (order from Ontario March of Dimes)

The guide contains classroom ideas and resource information about people with visual, hearing and mobility impairments, about people who are developmentally handicapped and about people who experience mental illness. For each section, there are "True-False" statements, questions to spark discussion and activities to enhance the learning experience. In addition, resource information has been compiled to accompany each of the five major areas in the guide.

Mentally Handicapped Children in Niagara. (Background Paper No. 4) Niagara Children's Services Committee, December 1981/170pp./$8.00.

This paper outlines the characteristics and needs of mentally handicapped children in Niagara. It describes the service delivery system currently in place, identifies key service delivery issues and offers some suggestions for change.

Report on Site Plan Control Guidelines for the Handicapped. Social Planning Council of Kingston and District - Planning for People Committee, June 1982/25pp.+6 Figures/ $2.50.

A Report to the planning board of the City of Kingston supplying recommendations to the Board regarding building requirements and improved accessibility for non ambulatory, semi-ambulatory, sight and hearing impaired as well as aged persons in living and working environments.

Road to Normalization: A Social Policy for Individuals with Disabilities and Handicaps Residing in Peel. Regional Municipality of Peel Department of Social Services, February 1981/243pp./$15.00.

This major policy paper provides a conceptual framework from which to consider the development of services for the physically disabled and handicapped population.

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It discusses several systems of classification based on severity of disability and it provides a statistical framework with information on national and local data which quantify the prevalence of disabilities.

The report reviews the history of attitudes relating to disability and it discusses the values which underlie the establishment of the policy. The report considers in some detail the biological correlates of the disabling process, as well as the social, health and psychological aspects of disability. Finally, it offers fifty-two (52) recommendations for improving service in Peel.

Social Policy Framework: Comprehensive Community Support Program For The Elderly and Disabled in Peel. Regional Municipality of Peel Department of Social Services. (see "Social Policy" for description).

The Advocate. Ontario March of Dimes, bi-monthly publication, 20pp./$6.00 per year.

Published six times a year, the Ontario March of Dimes; newspaper carries information of interest to disabled people and anyone else interested in disability and the rehabilitation field. Topics include political issues, new producat and services, features on interesting disabled people, and up-coming events.

The Consumer Experience. (Background Paper No. 8) Niagara Children's Services Committee, June 1982/73pp./$5.00.

This paper outlines the results of interviews with fifty parents whose children currently have special needs and are involved with services in Niagara. The report documents the agencies with whom they have had contact, key elements involved in both positive and negative experiences with services and suggestions for improvement.

Toronto With Ease. Junior League of Toronto 1980/145pp./Free of charge (at this time) from The Ontario March of Dimes.

This access guide is a revision of a guide published in 1969 by the Junior League of Toronto to help senior citizens and the handicapped enjoy Toronto's facilities. A wide cross-

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section of public places is listed - along with telephone numbers for each. A representative sampling is given because of the size of Metropolitan Toronto and not all facilities can be used without assistance.

Trip Tips. Ontario March of Dimes - Waterloo,1981/28pp./Free of charge at this time from the Ontario March of Dimes - Toronto.

Trip Tips is a guide for the traveller with a mobility impairment. The booklet outlines what you can expect when travelling and instructs you on how to plan a vacation or business trip so that you will run into the least amount of surprises and anguish during your trip. Well travelled disabled persons from across Canada contributed a great deal of the practical advice found in this guide.

What Are Your Rights? Aid to Local Groups, Ontario Federation for the Physically Handicapped. 5 guides - Visual Impairment, Hearing Impairments, Psychiatric Disorders, Developmental Disability (1982), Physical Disability (1983)/40pp. approx. per book/ Free of charge (postage and handling for bulk orders(order from Ontario March of Dimes)

This series presents information about many important laws, benefits and programs in an easy to understand format. The booklets are designed for use by persons with disabilities, their families and professionals.

What You've Wanted to Know About Helping the Handicapped...But Were Afraid to Ask. Ontario March of Dimes,1979/15pp./$0.40.

The purpose of this booklet is to help volunteers overcome their fear and apprehension about aiding the disabled. There are sections such as "How Will I Know What to Do?" "Dressing" and "Getting a Person on His Feet". An excellent introductory booklet for those who have had little exposure to handicapped people.

The Voluntary Sector

A Pilot Study of After Hours Services in Windsor. United Way of Windsor-Essex County and Research and Development Unit - School of Social Work, University of Windsor, April, 1983/87pp.

The study is designed to identify the extent, nature and auspices of after hours services in Windsor, Ontario. The research determines the characteristics of target populations, examine the process of referrals made by after hours counsellors and the existing after hours services available to the community.

Board Training for Non-Profit Organizations. Ontario Social Development Council, 1983/12pp./$1.50/Available in French.

This manual outlines the voluntary sector training program being delivered by the Council. Elements of this program include such areas as board/staff relations, planning and the conduct of effective meetings, networking. The objectives of the program are to provide affordable, accessible training to Ontario's voluntary sector.

Guidelines and Resources for Boards of Directors 1980. YWCA of Canada, National Office, September 1980/136pp./$15.00.

This is a comprehensive manual to be used as a reference source as well as a resource for training and development of board members and senior staff. This publication provides examples, exercises, checklists and numerous suggestions for immediate implementation. There is something here for every board member, committee or task force chairperson and related staff personnel. The problems, conflicts and queries faced by all boards of directors are addressed and many answers, options and suggestions are presented. Contents include organizational setting, the role and functions of the board of directors, the management process, the volunteers/staff relationship, the nominating committee, references and further reading, plus appendices (including two complete self-assessments for boards of directors).

Insurance for Volunteers and Voluntary Organizations, The Volunteer Bureau of Hamilton and District, Social Planning and Research Council of Hamilton and Dist., 1983/19pp.$4.00.

Volunteers are assuming increasingly complex and responsible positions in community services, and are therefore incuring greater risks. Four main topics are explored in this paper - general liability, automobile insurance, accident and disability coverage, and Board liability. Individuals and organizations are urged to seek protection as necessary.

Interest Link. Burlington Social Planning Council. September 1983/Guide to Program Development $8.00/Handbook $2.00.

How to establish a Learning Exchange in your community.

Volunteer Development and Training Manual 1978. YWCA of Canada, National Office, April 1978/50pp./$11.50.

This manual emphasizes the need for a comprehensive volunteer program and includes information about the recruitment, selection, orientation, training, supervision and recognition of volunteers. It includes useful examples of forms to be used, job descriptions and other resources ready for implementing.

Volunteer Program Development. The Dellcrest Resource Centre, 1983/$10.00.

This publication describes how to manage a volunteer program, including how to recruit, screen, place, train and supervise volunteers.

Volunteer - Union Relations, The Volunteer Bureau of Hamilton and District, Social Planning and Research Council of Hamilton and District, 1983/$8.00.

The labour and volunteer movements have existed for decades but only recently have come to co-exist in the public and voluntary sectors. This paper examines the historical development of each movement and the role of each in human

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service delivery, the relationship between paid and unpaid staff in the workplace, arguments for and against volunteer involvement during a strike, and the key position of the co-ordinator of volunteers.

Workshop Manual 1979. YWCA of Canada, National Office, March 1979/33pp./ $7.50.

A step by step resource for planning your workshops. Easy to follow, with charts and illustrations that you can use in your workshop. Suitable for all sizes of associations and groups. This manual can get you started immediately and provide the confidence and directions needed by any Planning Committee. The content, used as examples has been taken from a model Finance Workshop.

You the Volunteer Resource Guide. YWCA of Metropolitan Toronto, /$3.00 plus $1.50 postage each.

A useful resource guide for volunteers and professionals. This volunteer orientation book outlines: Organizational Structure; Rights and Responsibilities of Both the Volunteers and the Organization; Benefits; Sample Forms; A Listing of Volunteer Opportunities; Resource Information; Volunteer Job Description.

SPARXS

Women

A Directory of Groups and Resources For Women. YWCA of Metropolitan Toronto. (see "Directories" for description).

Discovering Life Skills with Women. YWCA of Metropolitan Toronto. (see "Health" for description)

Excuses: An Analysis of Court Interaction on Show Cause Enforcement of Maintenance Orders by Andy Wachtel and Brian E. Burtch. United Way of the Lower Mainland, June 1981/88pp. 5 appendices/$4.00.

> A research study conducted jointly with the Ministry of Attorney General of B.C. Based on observations of court hearings involving fathers behind on their support payments, the study presents an analysis of the ways defaulters differ with the court in their interpretation of continuing parental responsibilities. The report concludes with a set of recommended procedural reforms to make court enforcement more effective and presses for a more consistent standard to be upheld by the courts.

Fresh Start 1983. YWCA of Canada, National Office, June 1983/76pp./$2.00.

> This booklet was written for women who are in abusive relationships. It emphasizes the seriousness of abuse and offers practical advice on how to end the abuse. It encourages victims of abuse to realistically analyse their situation and do something about it. It describes different types of abuse and discusses common misconceptions about abuse. Its content also includes guidance on what to do in a crisis, where and how to get legal and financial help, as well as information on housing and finding a job.

On Your Own: A Directory For Women 13-20. YWCA of Metropolitan Toronto. (see "Directories" for description)

Part-Time Work and Women: A Practical Guide. YWCA of Metropolitan Toronto. (see "Work/Employment" for description)

Policy Statement on Social Work Practice With Assaulted Women and Their Families. The Canadian Association of Social Workers, March 1983/14pp./$2.00/bilingual brochure.

> This colourful bilingual brochure funded by the Welfare Grants of Health and Welfare Canada asserts that: Women have a right to live in a non-violent environment; policy makers and government must be urged to revise laws and practices which perpetuate the attitude that violence is acceptable male behaviour and that acquiescence is expected of women; and, professionals have a responsibility to rid themselves of such attitudes where they exist. In order to give further impetus to these principles, the Policy Statement on practice guidelines was adapted by the Canadian Association of Social Workers' Board of Directors, 1982. It discusses the problem, the social worker's role, social work guidelines for action, and conclusions. It represents the best thinking coming out of a Task Force for Inter-Spousal Violence of the CASW, which was established in 1980 and held a most successful national symposium on inter-spousal violence in June of 1981.

Rape, Once is Too Often: YWCA of Metropolitan Toronto, part video series/$60.00 rental, $209 purchase. Also available on rental or purchase basis for each individual part.

> A YWCA/Cable television series that raises important questions and presents factual information about rape. The tapes can be used individually, or as part of a series.
>
> Part I -- It Could Happen to You (30 minutes).
> Topics include: Information about Sexual Assault; Living with Fear; What Fear Does to Us; Turning Fear into Awareness; Why Fear Becomes Anger; Myths About Rape.

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Part II -- If It Happens to You (60 minutes).
Topics include: What Happens if You Call the Police, Hospital (with a discussion of the forensic kit) or a Rape Crisis Centre; What is Involved in a Court Case; What is the Impact of the New Rape Legislation Bill C-127.

Part III -- Fighting Back (30 minutes).
Topics include: What Can We Do to Feel and Be More Secure; Neighbourhood Watch, Community Forums, Coping Psychologically; Self Defence Demonstration.

Sexual Assualt: A Study of Services to Victims, Saint John Human Development Council, April 1983/29pp./$3.50 including postage.

This report reflects the need for an organized approach to service delivery for sexual assault victims. Twenty victims were interviewed, as well as a comprehensive selection of agencies. Part of the methodology involved an anonymous telephone line. Problems faced by individuals doing research in this field are also discussed.

Social Planning Council of Niagara Falls upcoming report on single parents in Niagara Falls. (see "Family Life" for description).

Take A Break (TAB) Guides for Group Leaders. YWCA of Metropolitan Toronto. (see "Family Life" for description).

The Logistics of Maternal Employment: Implications for Women and Their Families, by William Michelson. Child in the City Report No. 18, Centre for Urban and Community Studies, University of Toronto, October 1983/155pp. aprox./$9.00.

Individual-level data from a sample of 544 Metro Toronto families were used to assess the logistical differences, reflecting extra-familial factors, found in the everyday lives of employed and single mothers. The implications of these additional responsibilities are pointed out for children, and for policies and practices relating to employment, women and their families.

What Works? An Exploratory Examination of Court Enforcement Efforts and Payment Levels of Maintenance Orders Monitored by the Vancouver Family Court, by Andy Wachtel. United Way of the Lower Mainland, January 1983/78pp.+7 appendices/$4.50.

This study addresses the little-researched question of the relative effect of various maintenance enforcement measures. Using two samples drawn from the records of the Vancouver Family Court, payment levels for a period following court action are compared with those prior to intervention. Findings suggest that all court actions, including instances where the court dismisses the action, have some stimulative impact on subsequent payment. Based on the different response patterns observed, three sets of recommendations for enforcement reform are put forward.

Women and Employment: A Background Paper. YWCA of Metropolitan Toronto, (see "Work/Employment" for description).

Women's Multi-cultural Assessment Project Report. New Canadian Services, Social Planning Council of Kingston and District, November 1983/$5.00.

This report presents an analysis of the needs and aspirations of immigrant women in the Kingston area and makes recommendations as to how these needs and aspirations might be met. It also reports on the present service availability and delivery of mainstream community and social services to immigrant women.

Women's Place Inc., St. Catharines: A Program Review. Social Planning Division Region of Niagara Social Services Department, 1982/81pp./$9.50.

This report is a program evaluation of a local transition house for abused women. The review examines the offered services comprehensively and develops recommendations specific to same. Further, a brief discussion of the future organization and deployment of interval houses within the Niagara Region is presented. While this is a specific evaluation of one particular house, it may interest others who are interested in the methodology which was utilized or those who wish to acquire insights into the issues related to interval houses.

A Job for Everyone: A Response to 'Un'Employment Policies in Canada. Social Planning Council of Metropolitan Toronto, August 1982/84pp./$7.00.

This Social Planning Council policy report analyses two 1981 reports of the Department of Employment and Immigration, the Task Force Report on the Labour Market and the Task Force Report on Unemployment Insurance as well as the employment policy of the federal government as outlined in the November 1981 and June 1982 Federal Budgets. The Social Planning Council offers a number of policy suggestions to achieve full employment.

A Pilot Study on the Impact of Unemployment on Social Services in Windsor. United Way of Windsor-Essex County, August 1983/77pp.

This is an exploratory study to identify the variables related to the nature of the impact of unemployment on six selected social service agencies between 1979 and July 1, 1983. It examines the unemployment rate in Windsor, information available on caseloads and staff complement of these agencies, and the nature of their problems and how they respond to these problems.

A Profile of Adult Unemployment in Burlington. Burlington Social Planning Council, December 1983.

Profile of the Unemployed in Burlington. Perspectives on adult unemployment.

A Profile of Youth Unemployment in Burlington. Burlington Social Planning Council, December 1983.

Statistics on youth unemployment. Perspectives on youth unemployment. Comparison with other communities.

Barriers to Accessibility of High Technology and Hospitality Related Training. Social Planning Council of Ottawa-Carleton, November 1982/46pp./no cost.

This report provides an analytical framework for raising the question of training in the high-tech field for low income groups. Enrollment trends and accessibility to high-tech and hotel services training were studied and key informants were interviewed. The report concludes that among low-income groups, women, Francophones and drop-outs are drastically under-represented in high-tech programs.

Ce rapport est disponible en francais et s'intitule: Les barrieres qui bloquent l'acces aux programmes de formation en technologie de pointe et en hotellerie.

Bridging the Gap. Ontario Social Development Council, 1981/76pp./$6.50/available in French.

This document is designed to be an accessible reference to the issues explored at the 1981 OSDC conference on Employment and Disabled People. The conference highlighted the International Year of the Disabled through bringing together representatives from business, labour, the voluntary sector and consumer groups for the disabled to discuss and develop employment strategies. Employers accounted for 50% of those in attendance.

Crisis? What Crisis?: An Examination of the Characteristics and Attitudes of the Unemployed in St. Catharines and Thorold, Ontario. Social Planning Council of St. Catharines and Thorold, November 1983/technical report-46pp. $5.00/full report-136pp. $10.00.

This report focusses upon a number of social aspects of the relatively severe unemployment of St. Catharines and Thorold, Ontario. Approximately three hundred respondents to a survey of unemployed people serves as the basis for the documentation of various characteristics of the jobless such as income, financial problems, use of spare time, self-esteem, powerlessness, social support structure and others. This survey, as well as another which was distributed to administrators and case-workers in community and social service

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agencies in the area, documents the use of such services by the unemployed and the relationship between joblessness and the caseloads and operation of various agencies. The role of self-help groups, both generally and specifically to deal with unemployment is also examined. A literature review describes the emotional, psychological and physiological effects of unemployment on people. Recommendations aimed at lessening the strain of unemployment on individuals and families are included.

Economic/Employment Supplement Study. Region of Peel, Planning Department/IBI Group, August 1976/100pp./$10.00.

Working off the 1971 Census of Canada economic data, the consultants prepared this report which outlines alternative scenarios for growth in employment opportunities over the short - and longer-term to 2001. Although the base data needs to be updated to reflect the 1981 Census results, this report provides definitions, concepts and methods that remain relevant for economic forecasting for Peel Region.

Economic Structure in Peel Region, 1971-1980. Socio-Economic Analysis Section, Planning Department, Region of Peel, January 1983/22pp./$3.50.

Based on the Region of Peel Survey of Employers for 1980 and the Census of Canada for 1971, this report looks at growth in employment related to growth in population and labour force for the period 1971-1980. Also provided are a breakdown of employment by sector, by area municipality (Brampton, Mississauga and Caledon) and by sub-municipal area (traffic zones).

Part-Time Work and Women: A Practical Guide. YWCA of Metropolitan Toronto, 1983/20pp./$3.00 plus $1.00 postage each.

This guide for women involved in or contemplating part-time work outlines topics including: general issues, the law (common, collective agreements, federal and provincial statutes), individual and group action, a detailed guide for interview procedure including aspects of the job description to clarify, form letters, unemployment insurance, sick benefits, holidays etc.

Racial and Ethnic Minorities in the Workplace: A Resource Book. Social Planning Council of Metropolitan Toronto, August 1982/94pp./$7.00.

This publication is an edited selection of some of the presentations made at a conference on Racial and Ethnic Minorities in the Workplace. Papers in this resource book are designed to appeal to employers, minorities, unions and government. They cover such topics as legislation, the employers' perspective, public sector programs and language and cross-cultural communication.

Task Force on the Measurement of Unemployment in the Windsor Area. United Way of Windsor-Essex Country, September 1983/17pp.

The Task Force examines and documents the problems of measuring the level of unemployment under the particular conditions of Windsor and Essex County and Kent Counties, and the difficulties arising out of the possible measurement problems. It is left to the Mayor's Committee on Services for the Unemployed to draw whatever conclusions it wishes with regard to continued use of Labour Force Survey for such purposes.

The Meaning of Work and the Reality of Unemployment in the Newfoundland Context. Community Services Council of Newfoundland and Labrador, February 1983/305pp./$60.00.

Newfoundland has traditionally suffered from high rates of both underemployment and unemployment. Since a significant proportion of the population lives in unindustrialized coastal and rural areas, and since much of paid employment is seasonal, the meaning of work assumes an entirely different character for Newfoundlanders. This report examines in detail the meaning of work in the Newfoundland context, and clearly demonstrates that unemployment rates in Newfoundland are much higher than indicated by Statistics Canada.

Unemployment: Its Impact on Body and Soul. Canadian Mental Health Association - National Office, Autumn 1983/107pp./$10.00.

Estimates of Canadian annual (1982) socio-economic costs of unemployment range from $50 - $75 billion. Behind these figures are the shattering social, psychological and physical consequences of job loss. This document raises and answers fourteen questions about the human impact of unemployment (e.g. What are the most common responses to job loss? What does unemployment have to do with ill health? Does workless mean worthless? What can we do together?). It is a comprehensive review of literature, culminating in suggestions for action and policy change that can be encouraged by the voluntary service sector. The document will appeal to anyone concerned with human costs and the need for their consideration in government policy decisions.

The document was prepared by Sharon Kirsh, Ph.D. for the Canadian Mental Health Associations's National Working Sub-Committee on the Human Impact of Unemployment.

Women and Employment: A Background Paper. YWCA of Metropolitan Toronto, 45pp./$6.50 plus $.50 postage each.

A background paper which provides an understanding of the underlying causes of women's unequal status in the paid labour force and outlines an analytical framework and resources to achieve a successful action plan.

Miscellaneous

Francophone Professionals in Social and Health Services in Ontario, Requirements and Prospects, Social Planning Council of Ottawa-Carleton, November 1982/135pp./No cost.

This study looks at career choices of students in the French and bilingual secondary schools of Eastern Ontario, at enrollment data on Francophones in health and social sciences at the post-secondary level and at the present employment situation of bilingual professionals in those fields. It concludes that Francophones are under-represented in most of the professions related to social and health services, and that they are dramatically under-represented in all university programs related to health professions. Another finding of the study is that the cultural work milieu is an important factor in attracting and retaining the interest of bilingual professionals.

Ce rapport est aussi disponible en français et est intitulé: Les professionnels francophones dans les services de santé et les services sociaux en Ontario. Besoins et Perspectives.

Inter-Agency Research Among Ontario Family Service Agencies, Ontario Association of Family Service Agencies with the Faculty of Social Work, University of Toronto, 1983/ $10.00.

The Manpower Development Project was funded for two and one-half years by Health and Welfare Canada, to enhance research capability within the staffs of member agencies and the O.A.F.S.A. system. It demonstrated a method which could be used also in comparable networks. The final report is in three parts.

Report of a Social Planning Process in the City of Saint John, N.B. Saint John Human Development Council, 1983/115pp./$6.00 including postage.

This report is an update of a previous study by Lou D'Amore which led to the establishment of the Saint John Human Development Council. Three sources of input were utilized to arrive at the report's conclusions: the service providers, neighbourhood meetings, and a random sample of the entire population. The seven theme areas explored were: Health; Education; Environment; Housing; Recreation; Culture; Spiritual concerns. Much attention is paid to methodology.

The Transportation Challenge in Peel. Social Planning Council of Peel, November 1982/ 93pp./$9.00.

The study addresses transportation issues in Peel, emphasizing the road network, public transit, transportation for special populations and rural transportation. Current transportation facilities, problem areas, future needs, sources of funding and political decision making are also examined. The aim of the study is to contribute to an understanding of the issues involved in transportation and planning.

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IN MOST CASES, MONEY ORDERS OR CHEQUES PAYABLE TO THE ORGANIZATION ARE REQUIRED WHEN ORDERING A PUBLICATION.

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Canadian Mental Health Association
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